



# Prover Quickstart: Searching and Mapping Features

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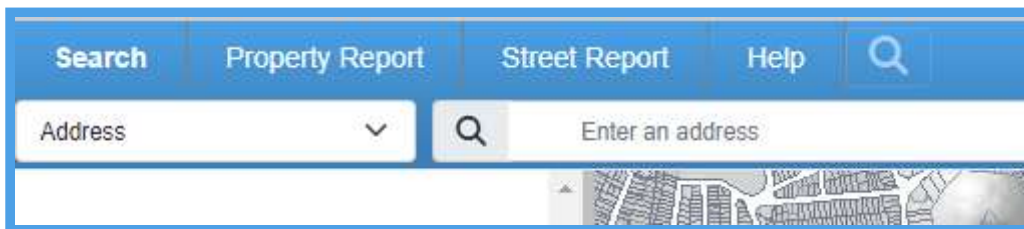
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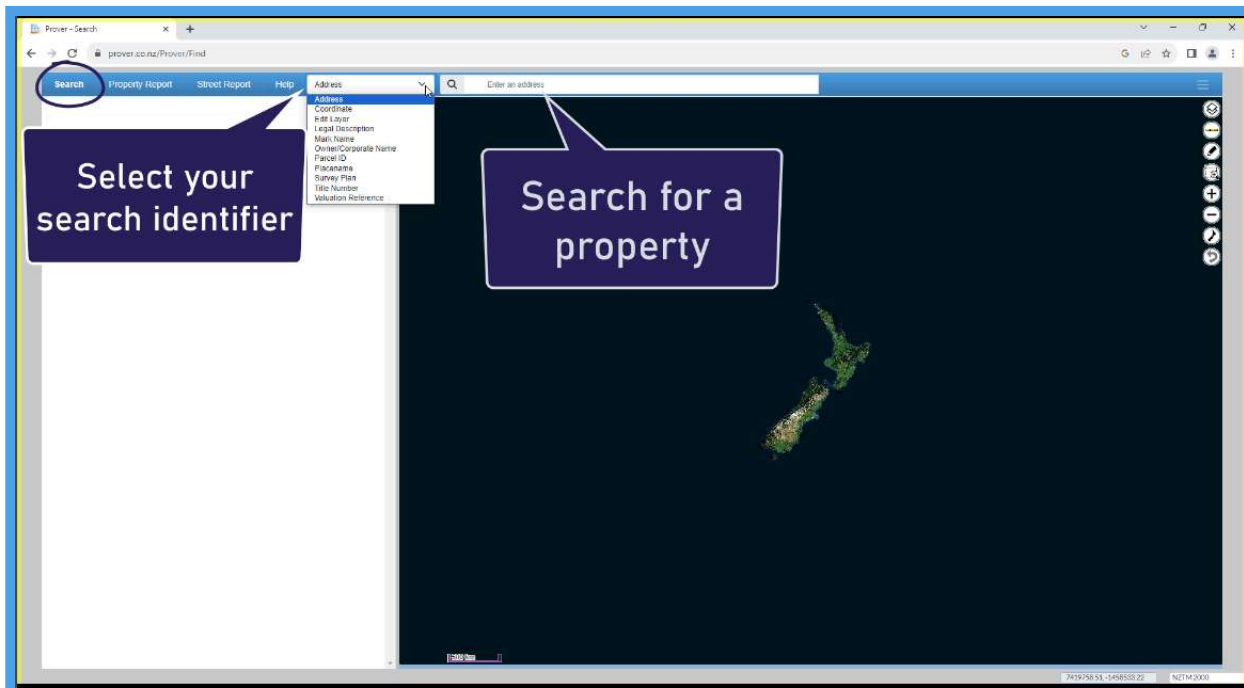
## 2. Find a property

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There are three main Tabs in Prover: Search Tab, Property Report Tab, and the Street Report Tab. This document will cover the Search Tab.

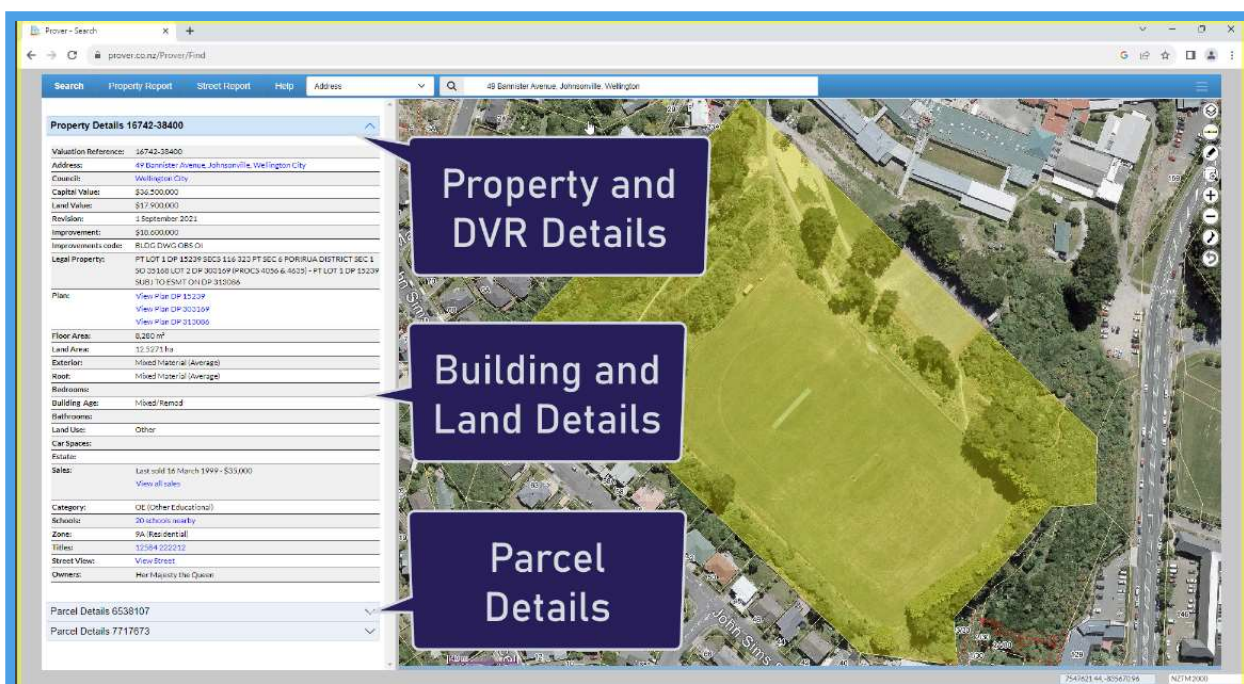


Start by searching for your property by choosing from a range of search options in the drop-down menu.



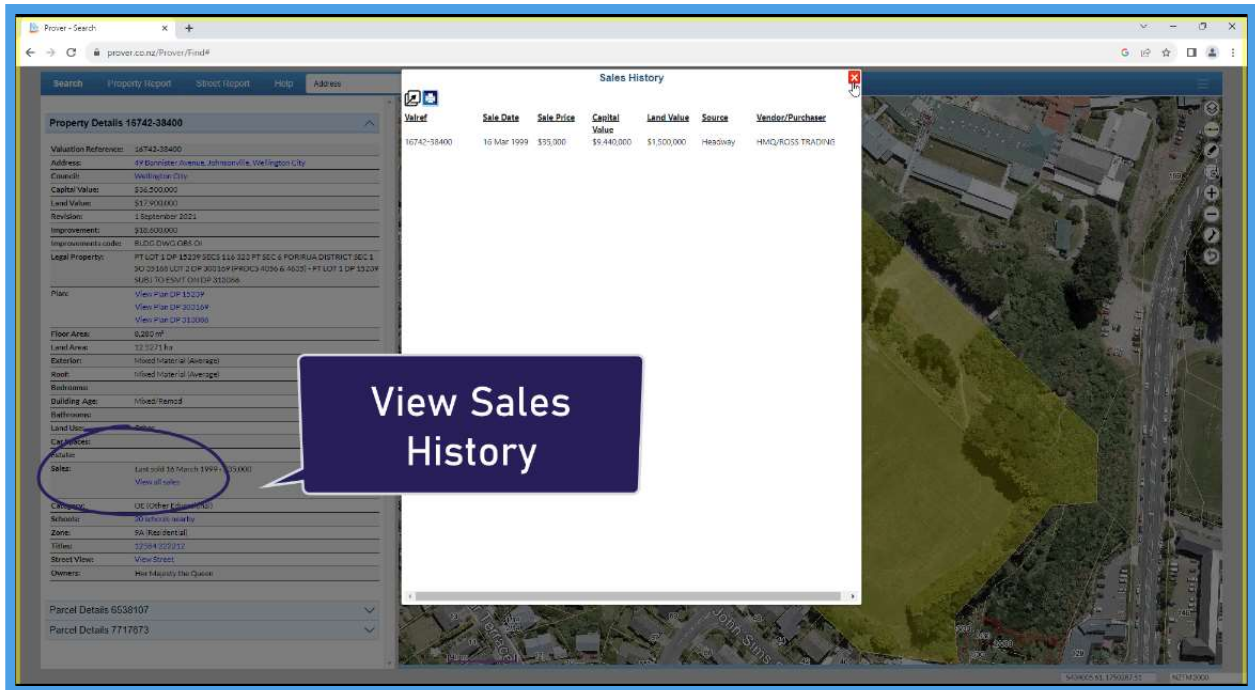
### 3. View property and Parcel details

The left hand panel displays the property details, including Council and DVR details and land and building details. Expand the drop-down menu to view related parcel details.



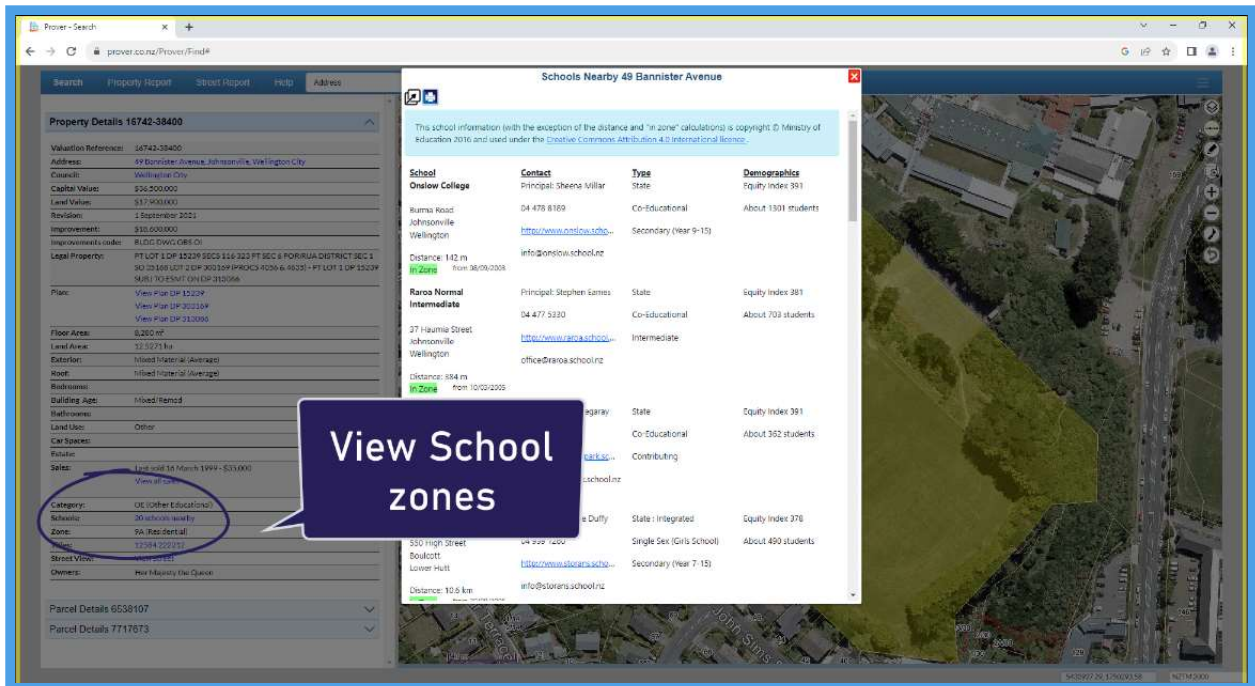
# 4. View sales history

The property sales history is available by clicking on 'View all sales', and dates back to 1982. This information is updated weekly.



# 5. School zones

Click on 'Schools Nearby' to view school zoning information and nearby private schools.



## 6. Title details

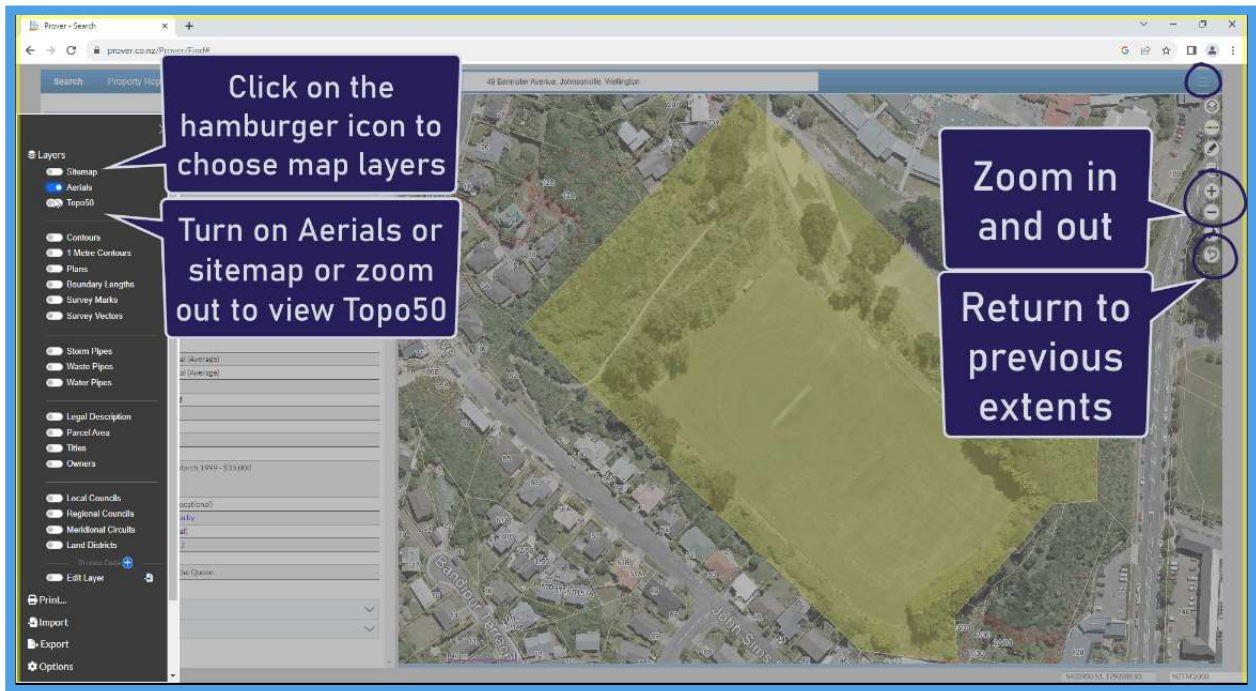
All Titles associated with the property are listed next to 'Titles' and you can click on the identifier to view the current and historic title details. You can also order a copy of the title, or related instrument, and receive your document within 30 minutes during working hours. Contact the Support team if you would like to enable title ordering for your office.

The screenshot displays the Prover Search application interface. On the left, a sidebar shows 'Property Details 16742-38400' with fields for Valuation Reference, Address, Council, Capital Value, Land Value, Revision, Improvement, Improvement Code, Legal Property, Plans, and Floor Area. Below this, a 'Titles' section lists title 12584, which is circled in blue. A blue callout bubble with the text 'View Title Details' points to this title. The main content area is titled 'Quickmap Title Details' for 'Title 12584'. It features a 'ORDER TITLE' button at the top left. The title details include: 'RECORD OF TITLE DERIVED FROM LAND INFORMATION NEW ZEALAND FREEHOLD', Identifier 12584, Load Registration District Wellington, Date Issued 03 March 2002, Prior Reference PC131191, Type Fee Simple, Area 2.1200 hectares more or less, Legal Description Lot 1 Deposited Plan 302169, Purpose for Secondary School, Registered Owners Her Majesty the Queen, and a detailed description of the land and its history. A second blue callout bubble with the text 'Order a Title or Instrument at the click of a button' points to the 'ORDER TITLE' button. On the right, an aerial map shows the property location with a green overlay. A hamburger menu icon is visible in the top right corner of the map area.

## 7. Turn on map layers

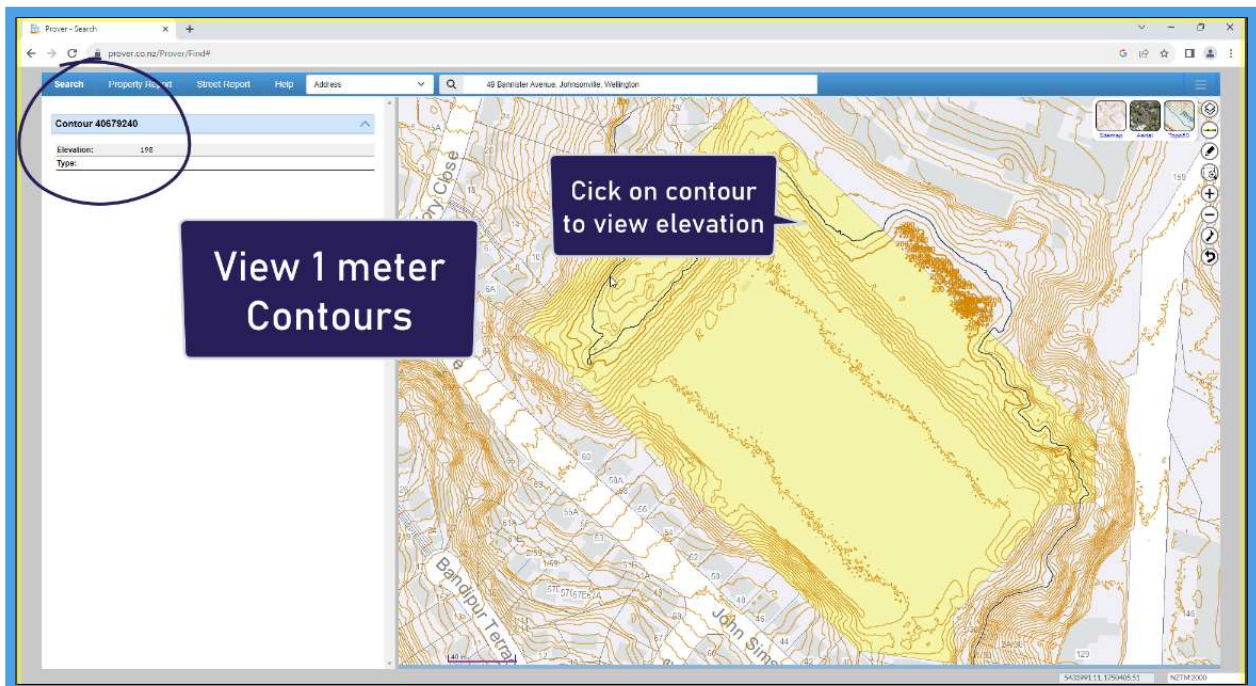
Click on the hamburger / menu icon in the top right corner to select what is displayed on the map.

Under "Layers" you can choose from the Aerial photography view, or SiteMap. The Topo 50 can be viewed by zooming out. You can zoom in and out by clicking the plus and minus icons on the right hand side of the map, and the curly arrow will return you to your previous extents.



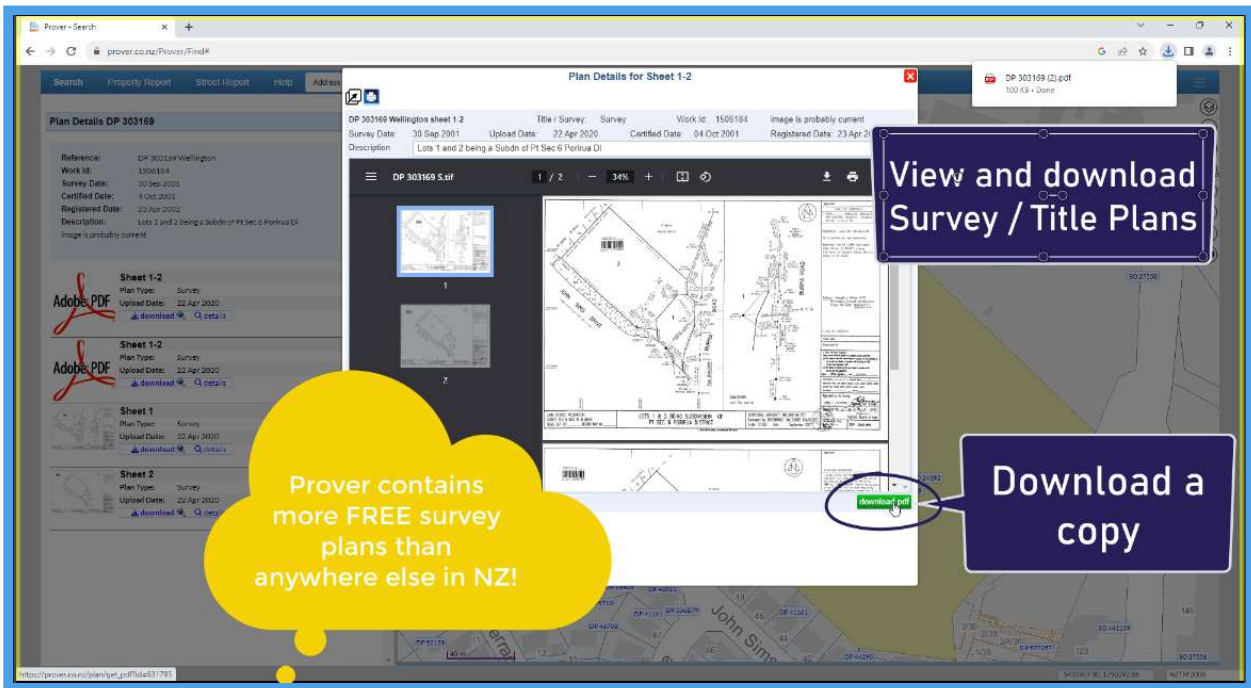
## 8. Contours

Prover contains 1 meter contours in selected areas of NZ. Turn on the contour layer and select the contour line to view the elevation.



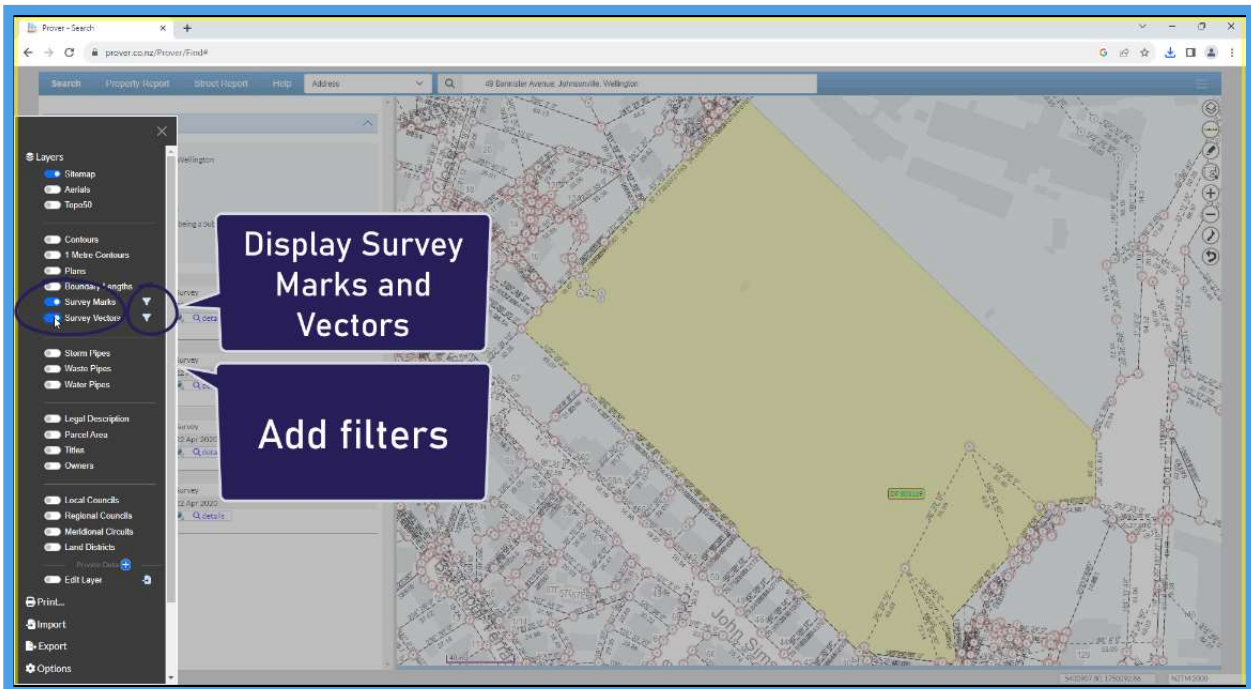
## 9. Survey Plans

With Prover, you will have access to more free survey and title plans than any other system in NZ, including both pre and post 300,000 series plans, and our database of available plans is continuously growing. Turn on the Survey Plans Layer then click on the Survey Plan on the map to view and download a copy, or search for your Survey Plan directly by searching by 'Survey Plan' in the drop down menu.



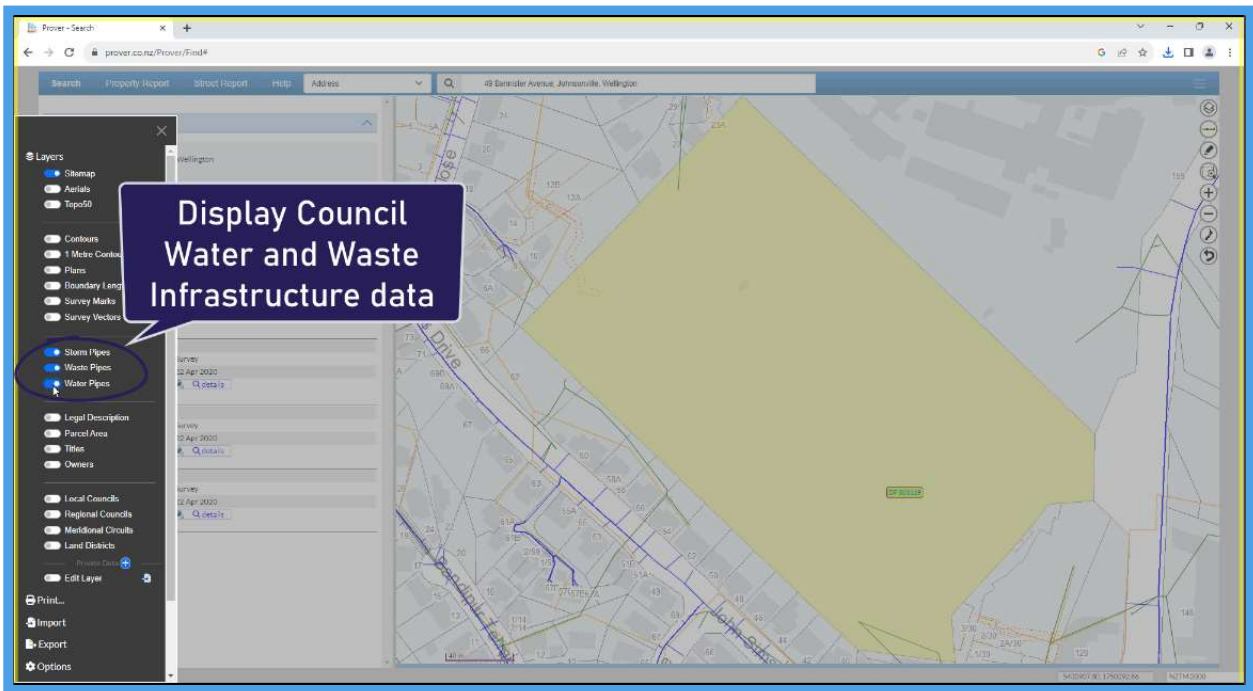
## 10. Survey marks and vectors

View Boundary lengths as well as survey mark and vectors. Turn on the layer and click on the filter icon to add your filters.



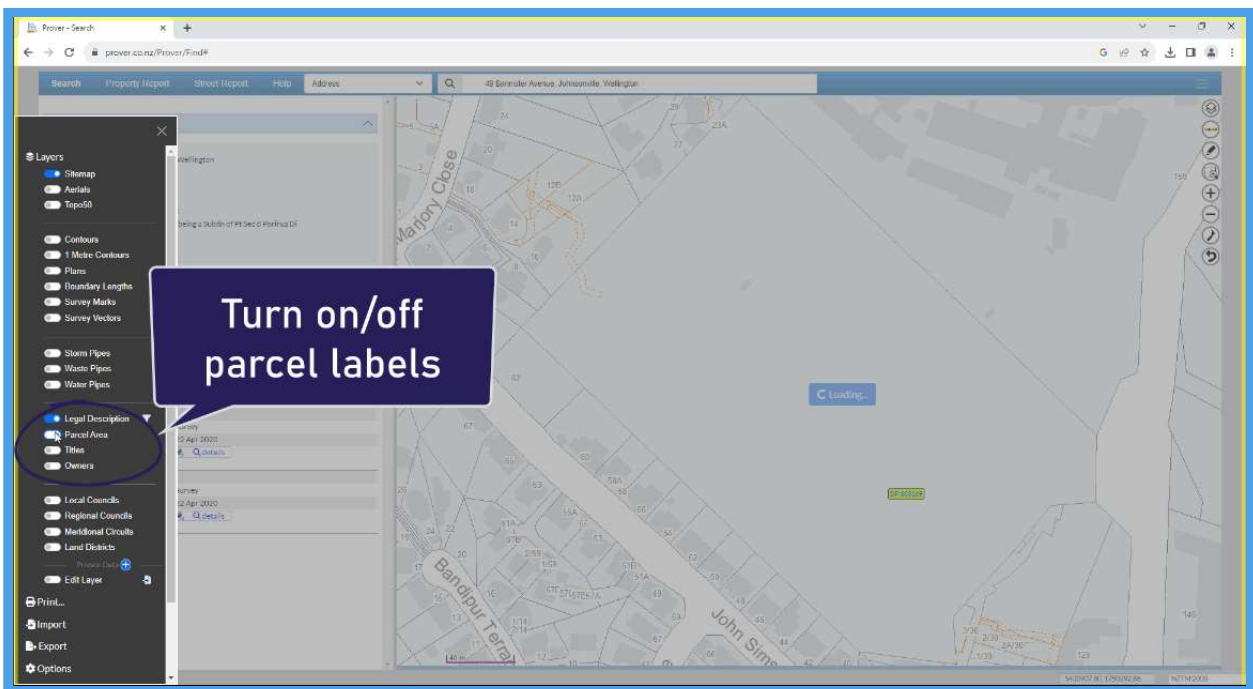
## 11. Infrastructure data

You also have access to infrastructure data including storm water, wastewater and water pipes.



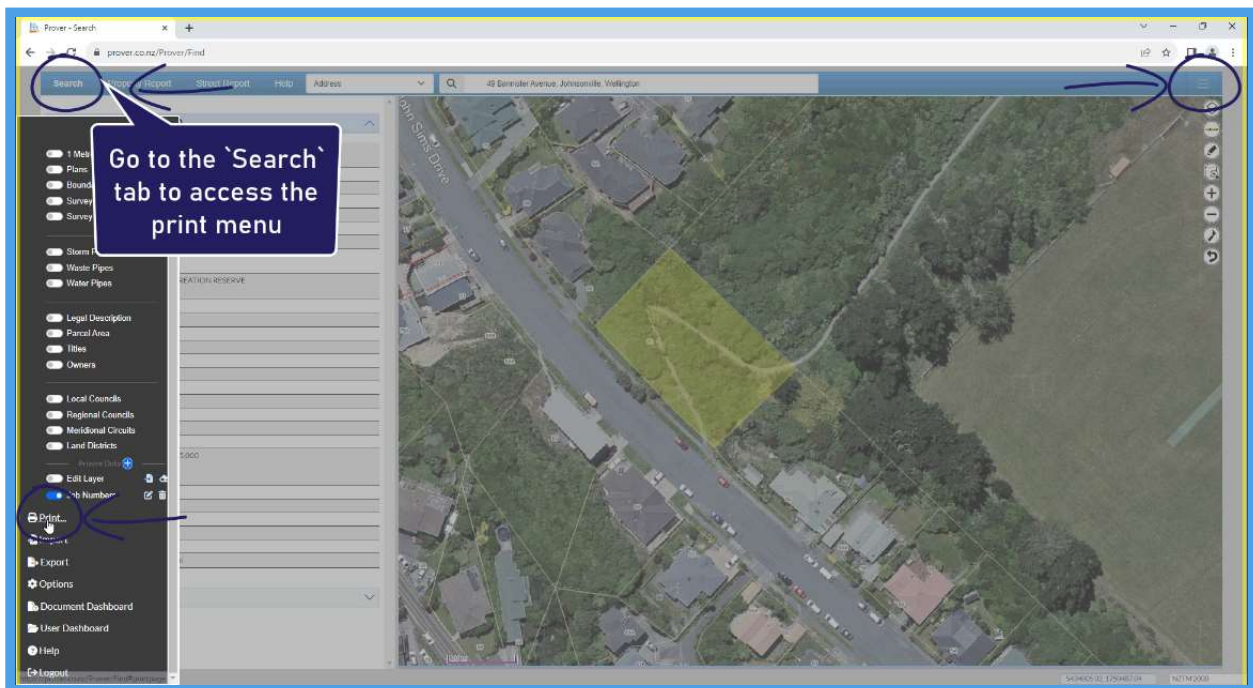
## 12. Parcel labels

Choose what parcel identifying labels are displayed including legal description, parcel area, titles and owners.

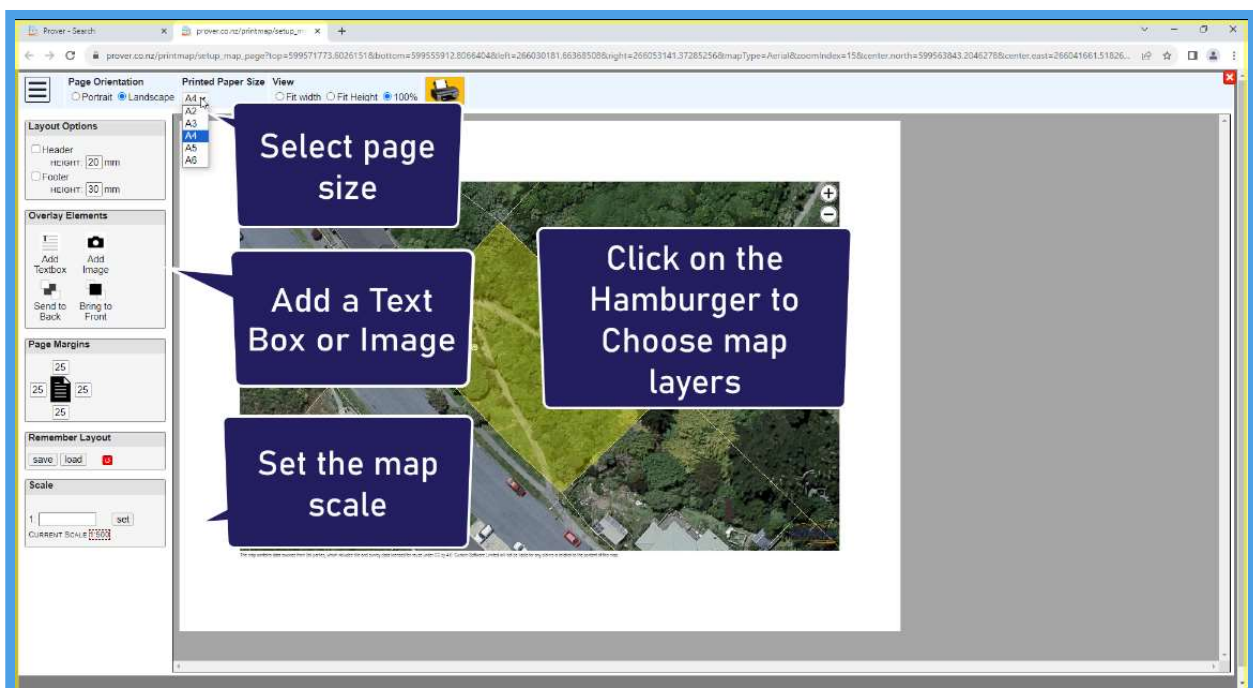


## 13. Printing

To print high Quality Maps from Prover, select 'Print' off the main menu under the search tab.



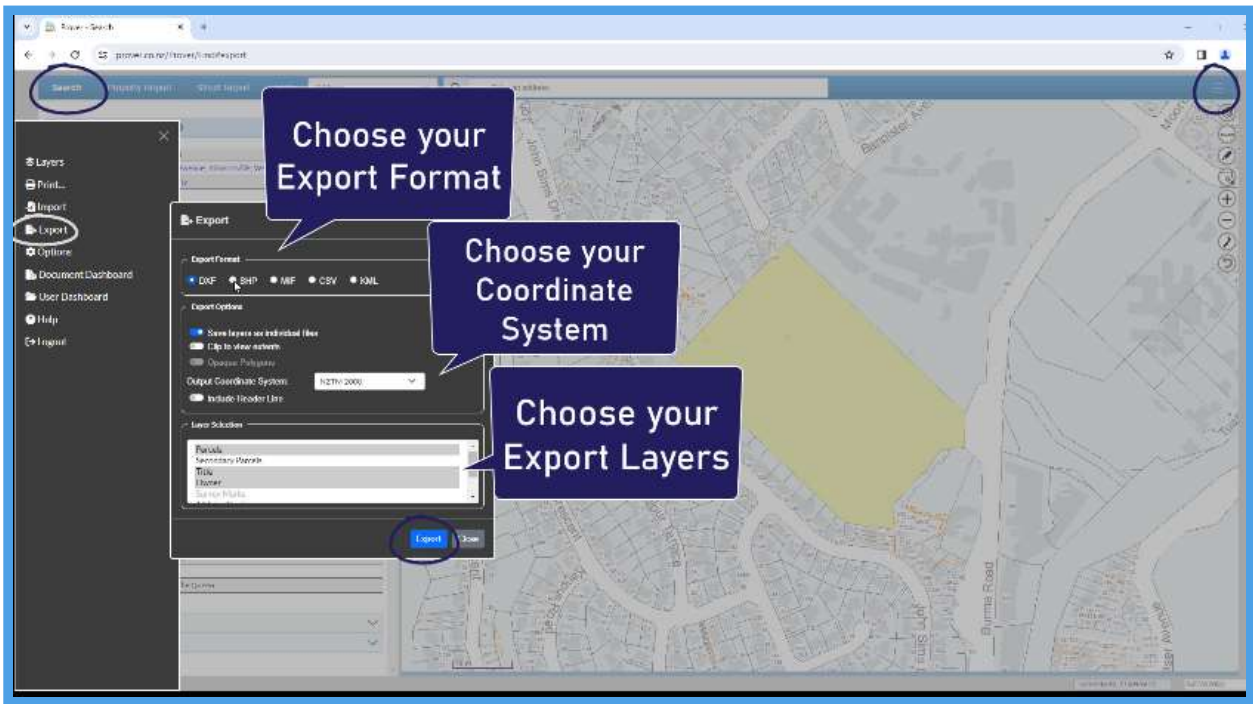
Firstly, set your map scale and then choose your page orientation and page size. Next, click on the top left menu icon and turn on which map layers you would like to be displayed. If you wish, you can also turn on headers and footers and then overlay elements to the page including text boxes and images. Once you have your print template set you can save this as your default layout for the next time you go to print. Once finalised, print your map by selecting the print icon at the top of the page.



## 14. Exporting

The export feature is found under the main menu in the search tab. You can export in DXF, Shape, MIF, CSV, and KML format.

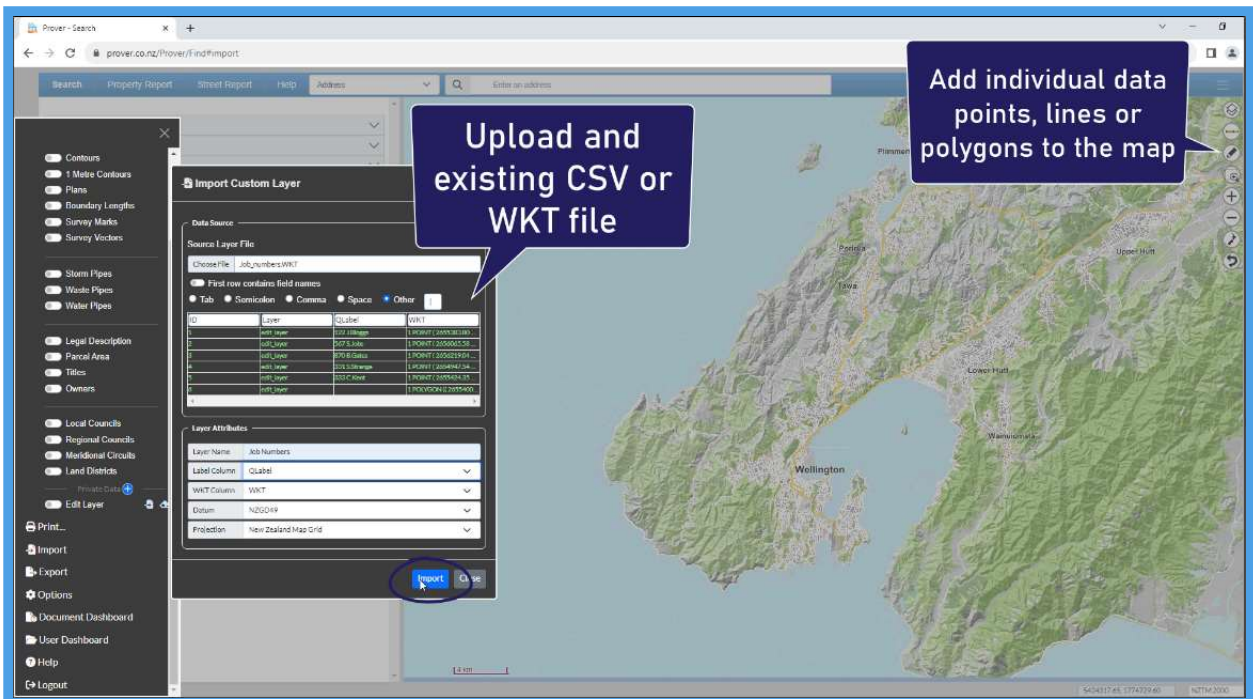
Choose your coordinate output system and select which layers you wish to export.



## 15. Importing

Another great feature in Prover is the ability to add your own data and then share this data with other users in your office.

You can upload an existing CSV file or Well-known text file. Choose your file and then define how the data is separated. The well-known text file data is separated by a Vertical bar or pipe. Enter your layer name and select your Label Column, which is the label that you will use to search for data points. Choose your Datum and Projection, in this example, it was exported from Quickmap in NZMG.



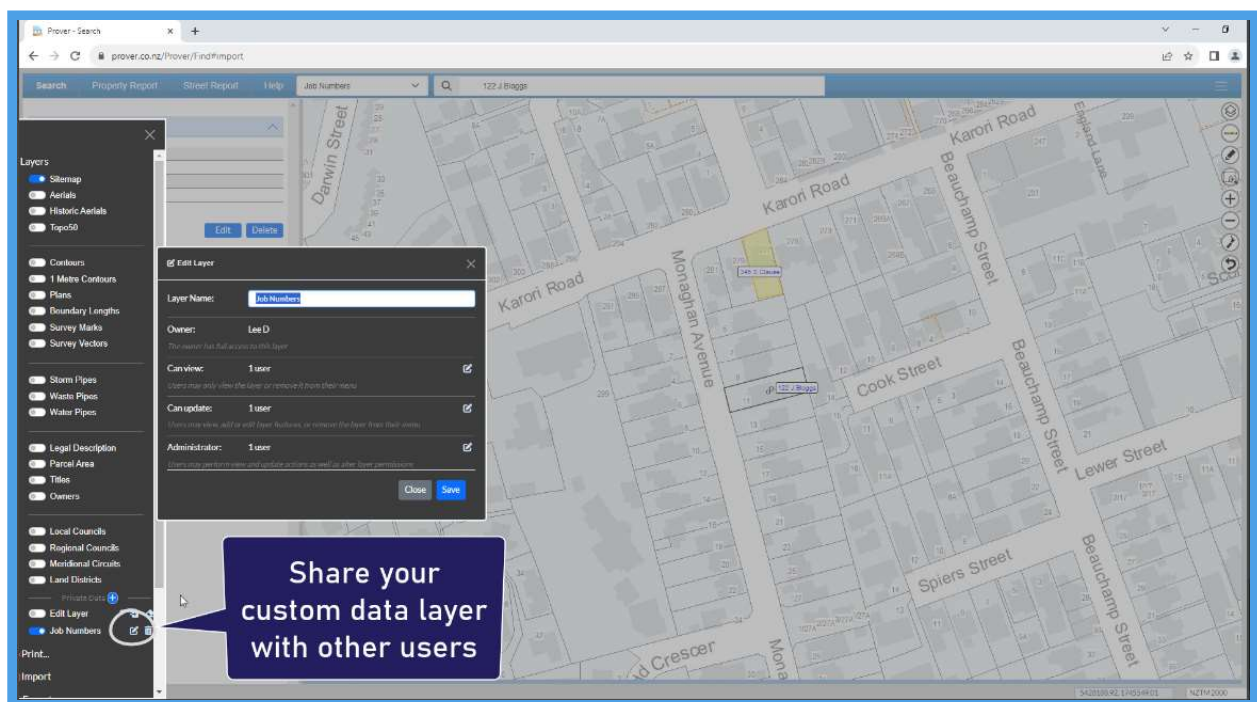
The new layer will now appear under Private Data and as a new search option in the drop down menu.

## 16. Add data points to the map

Add your own points to this new layer by expanding out the drawing tools. Select which layer you want to add to and choose from polygon, line, or point. Once added, you can then edit the data point and add a label which is then displayed on the map.

## 17. Share private data with other users in your office

Share the layer with other users in your office by editing the layer permissions. Click on the edit symbol next to the layer name to choose who can view the layer, and which users can add and edit points to the layer. Administrators can view and edit the layer as well as alter the layer permissions.



## 18. Contact us

Please feel free to get in touch with our support team if you have any further questions.

Our support hours are Monday to Friday, 9am - 5pm.

[0800 145 554 \(tel:0800145554\)](tel:0800145554)

[support@quckmap.co.nz \(mailto:support@quckmap.co.nz\)](mailto:support@quckmap.co.nz)